

# GRANADA SANITARY DISTRICT

OF SAN MATEO COUNTY

455 Avenue Alhambra, #6 ~ P.O. Box 335 ~ El Granada, California 94018  
Telephone: (650) 726-7093 Facsimile: (650) 726-7099 Email: gsd@netwiz.net

## AGENDA

### BOARD OF DIRECTORS MEETING

July 18, 2002

### SPECIAL MEETING 7:00 p.m. - REGULAR MEETING 7:30 p.m.

*The Board has the right to take action on any of the items listed on the Agenda. The Board reserves the right to change the order of the agenda items, to postpone agenda items to a later date, or to table items indefinitely.*

### CLOSED SESSION

**CALL SPECIAL MEETING TO ORDER 7:00 PM,** District Office, 455 Avenue Alhambra, El Granada

### **ADJOURN TO CLOSED SESSION**

Conference with Legal Counsel:

Conference with Real Property Negotiator (Government Code Section 54956.8)

Granada Sanitary District Negotiator: Lee Engdahl

Property: 504 Plaza Alhambra Avenue, El Granada, California

Negotiating Parties: David Cresson and Granada Sanitary District

Under Negotiation: Instruction to Negotiator regarding price and terms of payment for offer to purchase or lease

### **RECONVENE TO OPEN SESSION**

Report final Board action, if any, from Closed Session

### **ADJOURN**

### **REGULAR MEETING**

**CALL REGULAR MEETING TO ORDER 7:30 PM,** District Office, 455 Ave. Alhambra, El Granada

### **ROLL CALL**

Directors:	President:	William Katke
	Vice President:	Leonard Woren
	Secretary:	Fran Pollard
	Treasurer:	Laura Stein
	Board Member:	Shawn McGraw
Staff:	Engineer:	Howard Hoffman
	Legal Counsel:	Jonathan Wittwer
	General Manager:	Chuck Duffy
	Administrator:	Gina Holmes
	Asst. Administrator:	Delia Comito
	District Clerk:	Leisa Bretz

### **PLEDGE OF ALLEGIANCE**

## **GENERAL PUBLIC PARTICIPATION**

***Communications from the Public and members of the District Board and District staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.***

## **SPECIAL ACTION ITEM**

1. Public Hearing: Resolution Adopting Sewer Service Charge Report and Delinquent Garbage Service Charge Report, and Authorizing Collection of said Charges on the 2002-2003 Tax Roll.

## **CONSENT AGENDA**

***All matters listed under Consent Agenda, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of any of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate Action Agenda item.***

2. Approval of meeting minutes for June 20, 2002
3. Approval of warrants totaling \$ 390,144.57 (Ck # 3435 to # 3480)
4. Approval of May 2002 Financial Statements
5. Approval of June 2002 Financial Statements
6. Approval of payments from Bond Administration fund totaling \$ 6,468.11 ( GSD \$ 6,468.11)
7. Approve Engineers Bid Recommendation for Capital Improvement Project 2001/2002-2 Sanitary Sewer Cleaning and TV inspection to Gelco Services, Inc.
8. Accept Staff Report that there are no Semi-Annual Variance Applications to consider for January – July 2002, pursuant to Ordinance Nos. 139 (as amended by Ordinance No. 142) and 145

## **ACTION AGENDA**

9. Discuss/consider a Resolution Approving Loan Agreement, the Refinancing thereby of an Installment Purchase Agreement, and Certain Actions in Connection therewith
10. Discuss/consider a Resolution Directing District Engineer to prepare a Report Amending Noncontingent Assessments on lots which have been merged, split or otherwise changed since initial Assessment, and setting date for hearing on such amendment. Title of Resolution: Directing Making of Amended Noncontingent Assessment Re Certain such Assessments Under Resolution of Intention No. 610
11. Discuss/consider a Resolution Providing for Use of Amounts from Contingent Assessments in Connection with Refunding of Bonds, and Directing further such Proceedings
12. Discuss/consider Ordinance amending District Ordinance Code Section 201(01) establishing one regular monthly Board of Directors meeting to be held the 3rd Thursday of each month.

13. Discuss/consider formation of Ad Hoc Liaison Committee to meet with County of San Mateo officials regarding County LCP Update impacts on Granada Sanitary District
14. Discuss/consider Ordinance amending District Ordinance Code Section 611(03) to provide for refund of Mitigation Fee and In-Lieu Occupancy Fee upon expiration of sewer connection permit
15. Discuss/consider Newsletter

#### **16. DIRECTORS' COMMENTS AND COMMITTEE REPORTS**

SEWER AUTHORITY MID-COASTSIDE: Directors Woren and McGraw

➤ Report on Meeting held on May 24, 2002

ASSESSMENT DISTRICT COMMITTEE: Directors Katke and Stein

#### **INFORMATION CALENDAR**

17. General Manager's Report
18. Administrator's Reports
  - Update on Assessment District Reconciliation
19. Engineer's Report
20. Attorney's Report

#### **21. FUTURE AGENDA ITEMS**

#### **ADJOURN**

At the conclusion of the May 16, 2002 meeting:

Last Ordinance adopted: No. 149

Last Resolution adopted: No. 2002-013